

**In using the Society's Facilities and grounds,  
Please Remember**

1. Have a wonderful time!
2. Please make sure that your guests use the provided restrooms so that you do not have a plumbing emergency on a weekend.
3. Please use the provided trash containers only. They are the four green containers located in the Karriage House.
4. If you are making use of our carriage, please use it gently. It is a wonderful place for photo-ops, as well as a cute place to store wedding gifts. Even though it looks like a jungle gym to kids, please remind them not to swing on on it or take food or drink onto it. They may certainly play nicely on it though!
5. Please return the tables and chairs to the Karriage House. When stacking the white chairs, Please stack 25 to the cart.
6. If you have rented a dance floor, arrangements should be made to have it completely removed from the grass by noon the following day. (example: if the floor goes down on Saturday, it needs to be up by noon Sunday). This is to prevent the damage to the grass, and prevent damage to the floor from the lawn sprinklers.
7. At the conclusion of your event, the bagged contents of the trash containers should be placed in the large trash receptacles on the north side of the Heritage House and the containers returned to the Karriage House.
8. You must call the Society's agent prior to vacating the event grounds so that a cleanup inspection can be conducted.
9. The \$100 security fee will be returned via mail upon satisfactory inspection of the facilities.



South County Historical Society

PO Box 633, Arroyo Grande Ca 93421

805-489-8282

www.southcountyhistory.org

Email: info@southcountyhistory.org

## Heritage House Gardens

128 South Mason Street

Available for

WEDDINGS—RECEPTIONS—BIRTHDAYS

SWEET 16 PARTIES—ANNIVERSARIES

REUNIONS—CRAFT SHOWS

SOCIAL GATHERINGS

**The South County Historical Society permits the use of its Heritage House Museum Garden in the Historical Village of Arroyo Grande for events by individuals and groups by reservation with a negotiated donation to the South County Historical Society, a 501(c)3 non-profit organization. Your donation may be tax deductible; check with your tax advisor.**

### The Society provides the following:

- ◆ Heritage House Lawn and Garden with lighted Gazebo
- ◆ Victorian bridal dressing suite at the adjacent "Ruby's House"
- ◆ White garden chairs (up to 200)
- ◆ VIP portable lavatory facilities
- ◆ Outdoor electrical connections
- ◆ Trash receptacles
- ◆ Replica 17th century vis-a-vis white carriage (if requested) \*
- ◆ 60" round tables (up to 12);
- ◆ 60" banquet tables (4)
- ◆ Overhead string lighting

Use of the Gazebo and Gardens does not extend to Heritage Square and Bandstand

### The Responsible Party agrees to the following:

The Society's purpose is to share what has been preserved while providing a unique and historical setting. We ask that you help us remain in good standing with our residential neighbors by adhering to city ordinances and museum regulations.

- ◆ Agree to the City Ordinances regulating use of the properties.

Please note that Farmers' Market is held across the Swinging Bridge Saturdays from noon until 2:30. It may be arranged for the Museum to close early if your Event starts before 3:00 pm.

### The Following are provided for your use based on attendance:

- ◆ **Tier 1— \$2,000:** 100 chairs, 12 tables, 1 VIP portable facility, mini kitchen, bridal dressing room.
- ◆ **Tier 2— \$2,500:** 200 chairs, 12 tables, 2 VIP portable facility, mini kitchen, bridal dressing room.



# AGREEMENT FOR USE OF THE SOUTH COUNTY HISTORICAL SOCIETY FACILITIES

PLEASE INITIAL AS ACKNOWLEDGEMENT AND AGREEMENT TO EACH ITEM:

Your Event Date will be reserved upon payment of \$1,000 donation which is due at the time of confirmation of reservation. The remainder is due 120 days prior to the date of the event. If you decide to cancel your event, you must notify us in writing ninety (90) days prior to the Event and we will refund 50% of your full donation.

Provide Liability Insurance coverage of one-million dollars with a one-day Certificate of Insurance with the South County Historical Society listed as the *additionally insured party*. The event cannot be conducted without this certificate on file. Liability Insurance must be provided 30 days prior to the Event. Please have your agent email the certificate to the Society: info@southcountyhistory.org

Decorating and clean-up shall be arranged by the Responsible Party and clean-up completed by 10:30 pm. The event must come to a close by 10:00 pm. Music must end prior to 9:45 pm.

Ruby's House is for the use of the Bride and her attendants only.

No birdseed or rice or confetti may be used; natural (not artificial) flower petals are suggested.

Only beer & wine may be served—no hard liquors are permitted.

Refundable \$100 Security deposit to be paid at time of event.

### HOLD HARMLESS AGREEMENT

The Responsible Party shall indemnify, defend and hold harmless South County Historical Society and its respective officers, agents, contractors, guests and third parties from all liability, loss, damages or expense including legal fees resulting from injury (including sickness, disease or loss of life) to any person or damage to any property which either directly or indirectly results from the creation, coordination and management of the Event at the Society's Facilities. This indemnity shall survive the termination or expiration of this Agreement.

The Responsible Party assumes full responsibility for any injury, theft, loss or damages to their guests, their guests property, the Society or the Society's property, or to any third party. The Society and its respective officers, employees, agents, contractors, guests and third parties assume no responsibility for any injury or loss or damage resulting from an event on the Society's Facilities.

I, the undersigned, Responsible Party acknowledge and agree to the terms of this Agreement	DATE:
PRINT NAME	
SIGN NAME	
AGENT FOR THE SOCIETY	DATE

The South County Historical Society (the Society) agrees to permit the use of its facilities at 126 and 134 South Mason Street, Village of Arroyo Grande for the following: PLEASE PRINT CLEARLY

Event: _____	Date of Event: _____
Type: _____	

Start time : _____	Setup time: _____	Teardown time: _____
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**WEDDING:**  
**Bride's Name:** \_\_\_\_\_  
 street \_\_\_\_\_ Tel: \_\_\_\_\_  
 city/state \_\_\_\_\_ zipcode \_\_\_\_\_  
 email \_\_\_\_\_

**Groom's Name:** \_\_\_\_\_  
 street \_\_\_\_\_ Tel: \_\_\_\_\_  
 city/state \_\_\_\_\_ zipcode \_\_\_\_\_  
 email \_\_\_\_\_

Ceremony time: \_\_\_\_\_ Rehearsal date: \_\_\_\_\_ time: \_\_\_\_\_

Responsible Party:  
**Print Name** \_\_\_\_\_  
 street \_\_\_\_\_  
 city/state \_\_\_\_\_ zipcode \_\_\_\_\_  
 Tel: \_\_\_\_\_  
 email \_\_\_\_\_

**TIER 1 \$2,000**  
(up to 100 guests)       **TIER 2 \$2,500**  
(up to 200 guests)

Chairs       Round Tables  
 Banquet Tables       VIP Facilities (Add'l \$450)  
 Carriage (\$100)       Gazebo Chandelier (\$25)

DATE OF EVENT	
EVENT	
PAYMENT CHECK NO.	
DATED	
Date PORTA VIP ordered CONTACT	<input type="checkbox"/>
INSUR DUE DATE	Rec'd <input type="checkbox"/>